

FAQS FOR GST REGISTERED PROVIDERS

WHAT'S CHANGING?

- If you / your organisation is registered for GST, the vouchers will be 'grossed up' to include GST in the payment.
- This means if you submit a \$100 voucher to us for processing, we will pay \$100 + \$10 GST (\$110 total) to you.
- This \$10 is payable to the Australian Taxation Office (it does not get passed onto the parent).
- There are no changes to the voucher value (parents will still receive 2 x \$100 vouchers).

MY ORGANISATION IS NOT GST REGISTERED, WHAT DO I NEED TO DO?

- Nothing! You will still receive the voucher payments as per usual without any GST.
- If your GST status changes, you must let us know.

MY ORGANISATION IS GST REGISTERED, WHAT DO I NEED TO DO?

- Ensure your GST details are entered in the Provider Portal (this includes your ABN)
- Click on the Profile section in the Provider Portal and then click the GST / ABN Details in the left-hand side menu options.

HOW DOES BEING GST REGISTERED AFFECT THE VOUCHERS I AM CLAIMING?

- Nothing changes – you still submit the voucher claims through to us for processing (being \$100 or 2 x \$100 per child).
- Once we review and authorise the voucher claim, the GST on the vouchers will be calculated.
- A Recipient Created Tax Invoice (RCTI) will be sent to you detailing the number of vouchers, claim number and the applicable GST. This is the total amount that will be processed via EFT.
- The GST on the vouchers is to be paid to the Australian Taxation Office as part of your normal financial returns. Please speak to your accountant / financial adviser for further advice if needed.